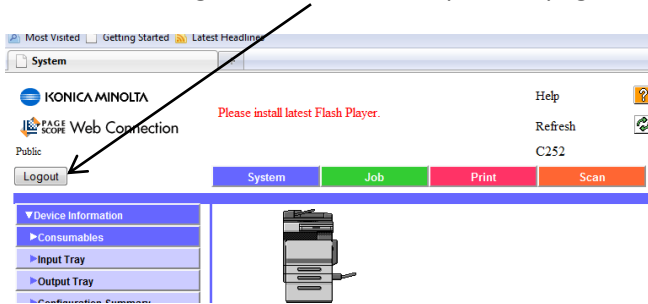


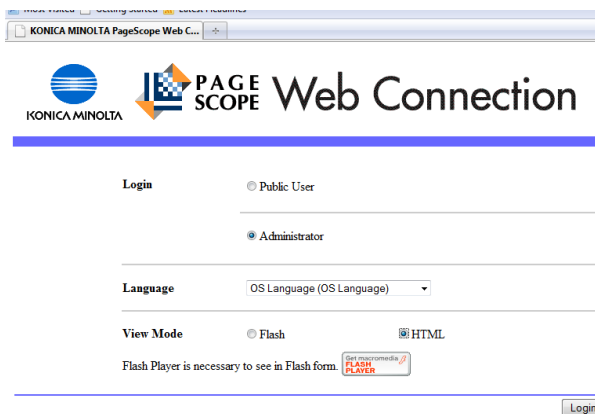
Konica Minolta Email Meters Readings Setup C250

First log on to the copier using the IP Address

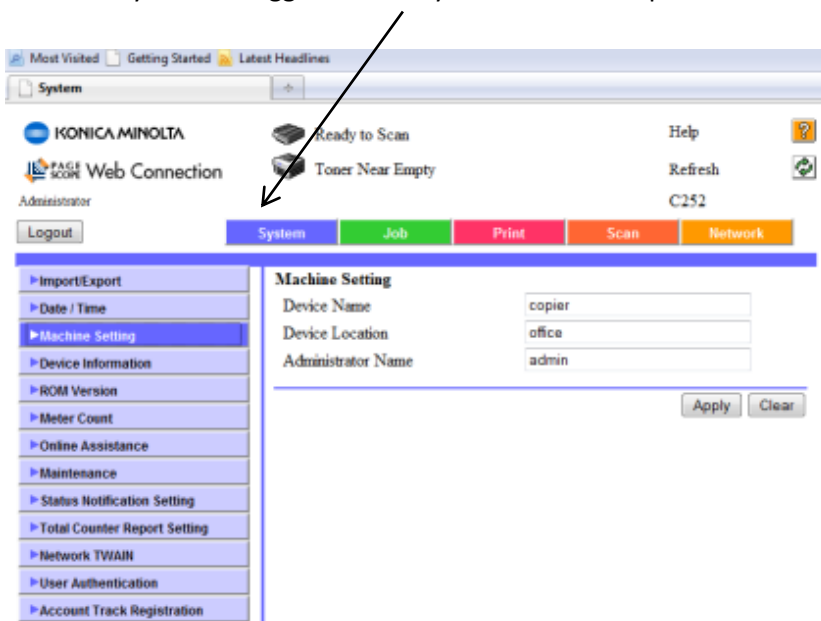
Now click the logout button at the top of the page, and Press OK.



Now log in as the Administrator, and select HTML, and type the password of 12345678.



Now once you have logged in click System from the top menu.



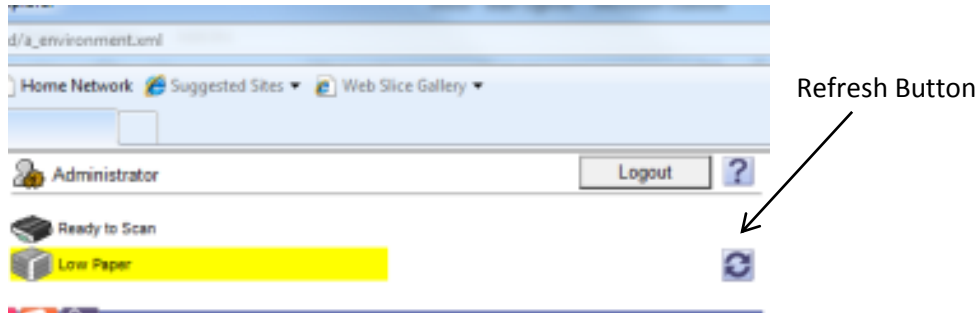
Now click Machine Settings on the left hand side. This has to be filled out.

First type under DeviceName the machine name (e.g C550)

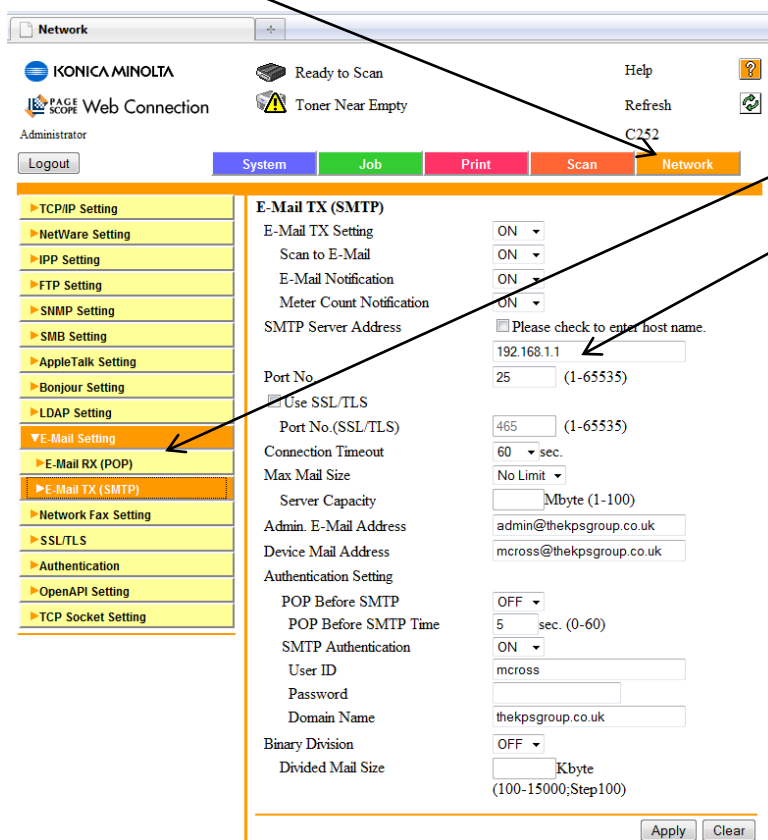
Now type the service number under "Device Location".

Now Type "admin" under Administrator Name.

Now press Apply to confirm, if after this the text boxes are empty, press the refresh button at the top of the page until they appear.



Now Press Network at the top of the page.



Now press “Email Settings” down the left hand side and then press “Email TX (SMTP)”.

Type the IP address of 188.165.250.85 in the SMTP server address field.

Now scroll down to the bottom of the page until you see “Admin Email Address” and then type the service number with in the email (e.g *servicenumber@yourdomain.co.uk*) then under “Device Email Address” type the model name with in the email. e.g. *“modelname@yourdomain.co.uk”*

Scroll down until you see “SMTP Authentication”.

Now select on next to “SMTP Authentication”.

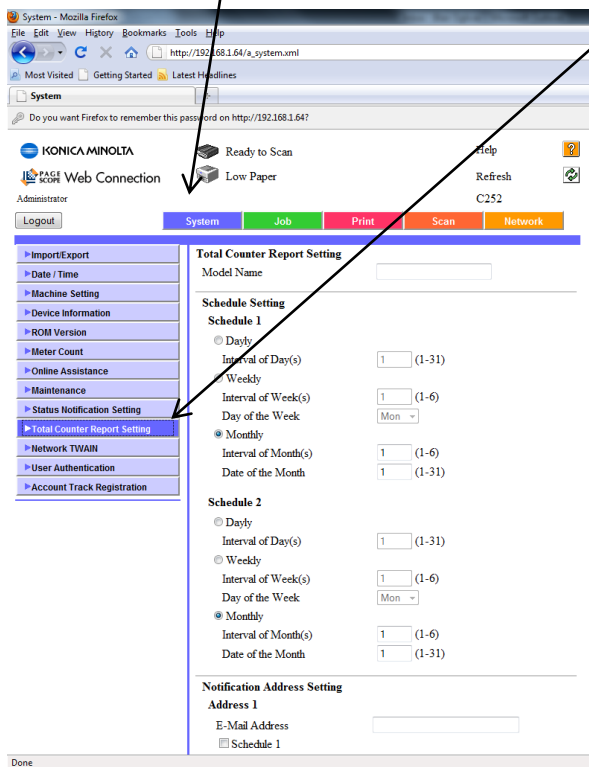
And type under “User ID”, the user name to be able to log in to the Server.

And then type the password you would use to log in to the server .

And under “Domain Name” type “*yourdomain.co.uk*”.

Now press ok and confirm that the settings are there. If needed press the refresh until the settings appear.

Now press System at the top of the page.



Now Click on “Total Counter Notification Setting” on the left hand side.

Now type the service number in the “Model Name” Field.

Under Schedule 1, select “Monthly” and type 1 under “Interval of Month(s)” and under “Date of the month” type 18.

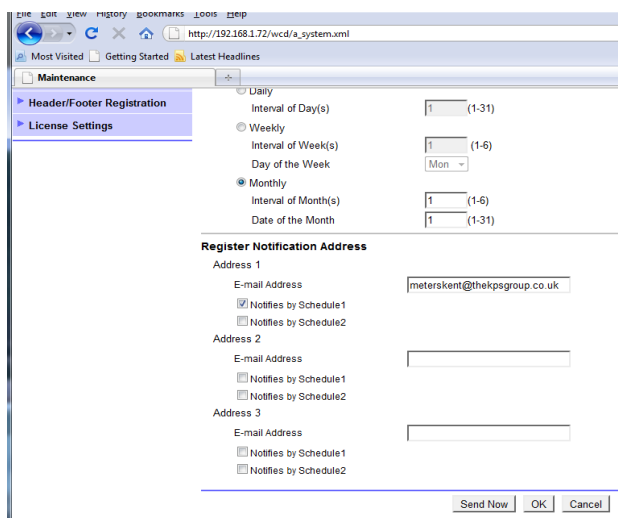
Now scroll to the bottom of the page until you see “Register Notification Address”

Now tick “Notifies by Schedule 1” and then type in the text field either “meterskent@thekpigroup.co.uk” for Kent customers or “Meterslon@thekpigroup.co.uk” for London Customers.

You can then under Address 2 tick “Notifies by Schedule 1” and type your email address to

receive a copy of the meter readings.

For Testing Purpose you can then select to send a “Test Notice” by clicking “Send Now” to send a current test meter reading.



Now click ok to confirm.

Now click “Logout” at the top of the page.